

**VILLAGE OF CASTLETON-ON-HUDSON  
BOARD OF TRUSTEES REGULAR MEETING**

January 13, 2020

**PRESENT:** Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico (arrived 7:05)

**ABSENT:** None

**ALSO PRESENT:** Attorney Benjamin Hill (arrived 7:02), Foreman Daniel Lebrecht, Foreman Kenneth Meyer, Foreman Joseph Garavelli, Building Inspector Gary Ziegler, Code Enforcement Officer Jim Lance, Fire Department Matt Metzger, Fire Department Eric Barber, and Clerk-Treasurer Padraic Ellis.

**PUBLIC:** 2

**CALL TO ORDER:** A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on January 13, 2020. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

- Trustee Martin moved, Trustee Pratico seconded, motion carried to accept the minutes of the December 9, 2019 Regular Meeting.

**PUBLIC COMMENT:** No Public Comment.

**TRUSTEE REPORTS:**

- **Mayor Schmidt:** Mayor Schmidt reported that the Scenic Hudson meeting that had taken place at the Castleton Fire House on January 3, 2020 had been successful. Around eighty people attended, including members of the Castleton-on-Hudson Main Street Association and the LWRP committee, and it was featured as the lead story in the Capital Region section of the Times Union. Additional meetings had taken place in Germantown and Rhinebeck that weekend. Mayor Schmidt encouraged people to document on the Scenic Hudson website where they access the river, what the use that access for, and where they would like to access the river. The data will be collected by a consulting group and shared at the end of the month.
- **Deputy Mayor Carner:** Deputy Mayor Carner reported that she attended the Castleton-on-Hudson Main Street Association meeting. Topics that were discussed included the LWRP committee meeting with the Department of State and an explanation of the historic review process. The Main Street Association asked that the Village earmark \$2,500.00 for five covered garbage cans on Main Street. Clerk-Treasurer Ellis stated that the budget process was beginning and that it was a good time to discuss budgeting for new projects. Deputy Mayor Carner asked Foreman Lebrecht when the dog waste stations would be installed. He stated that he was waiting for the ground to thaw and for approval from Dig Safe.

- **Trustee Martin:** Trustee Marin reported that Glenn Camingo would be retiring from the Village on January 24, 2020. Foremen Meyer and Garavelli will be alternating coverage for the wastewater treatment plant on weekends. Trustee Martin reported that new hires Jeff Duncan and Eric Barber will be attending the water licensing class beginning in April. Trustee Martin reported that the Wastewater Plant Upgrade proposal had been sent to EFC and the Delaware Engineering would be giving a progress report at the next board meeting.
- **Trustee Pratico:** Trustee Pratico reported that the cemetery association has not met. Trustee Pratico reported that elections had taken place for the Castleton Fire Company. The Fire Department would like to work with the water department to place PVC pipes on top of the fire hydrants so that the locations are known if there is a snowstorm. The cost of this has been priced out at \$500.00.
- **Trustee Giuliano:** Trustee Giuliano reported that Landmark Engineering will have a building condition report for the Noyes Engine House completed by the end of the month. Trustee Giuliano reported that she was working on completing the 4<sup>th</sup> quarter report for the Estuary Grant for the end of the month. Trustee Giuliano reported that February Fest would be taking place on February 7, 2020 at the Castleton Fire House with the majority of the vendors from Winter Fest, including Repair Café and the US Census.

#### REPORTS:

1. **DPW Report:** Foreman Lebrecht stated that the tree budget only provided for \$3,900.00 but that an additional \$960.00 was needed to remove two trees from Van Buren Avenue and one from Campbell Avenue. Clerk-Treasurer Ellis stated that he would prepare a resolution for budget modification for the next board meeting.
2. **Water Report:** No additional report.
3. **Wastewater Report:** No additional report.
4. **Library Report:** Absent.
5. **Building Inspector:** No additional report.
6. **Clerk-Treasurer Report:** Clerk-Treasurer Ellis reported that National Grid had begun the LED replacement process on the telephone poles in the Village.

Deputy Mayor Carner moved, Trustee Giuliano seconded, motion to approve all departmental reports.

#### BUSINESS:

1. **Presentation by the US Census:** Jennifer Ozga of the US Census presented to the board asking for assistance in the 2020 census. The census is used to determine the distribution of \$675 billion over the next ten years based on the accuracy of the data collected within communities. This year the census can be completed with either an online or phone response. Everyone with a physical address, as opposed to a PO Box, will begin receiving letter to participate beginning March 1, 2020. The collected data will be released to the federal and state governments by April 1, 2021. Not only is the census looking for census takers but they are also looking for community partners to assist in getting the word out about the importance of completing the census. The Village will assist by working with other local partners, sending a flyer out with the next issue of the Castletonian, and by informing residents through the Village's social media.

**2. Resolution # 1 - Appointment of Election Inspectors:** Trustee Pratico moved, Mayor Schmidt seconded, motion carried to appoint Ted and Mary Lou Kulpa as election inspectors for the Village election being held on Wednesday, March 18, 2020.

**3. Legal Services Contract for Estuary Grant RFP:** Mayor Schmidt moved, Trustee Giuliano seconded, motion carried to accept the only and lowest qualified bidder to award the legal services contract for the Estuary Grant RFP.

**4. Service Award Program Increase:** New York State has increased the maximum contribution for the service award program from \$700.00 to \$1,200.00. Trustee Pratico will reach out to Anthony Hill of Firefly Inc. to see how this will impact the Village and the topic is tabled until the next meeting.

**5. New Firefighter Approval - Roger Quelis-Pereyra:** Deputy Mayor Carner moved, Trustee Pratico seconded, motion carried to accept the application of Roger Quelis-Pereyra to join the Castleton Fire Company.

**6. Reappointment of Village Representatives to the LWRP Committee:** Deputy Mayor Carner moved, Trustee Giuliano seconded, motion carried to reappoint the Village representatives to the LWRP committee for the following terms: Ken Malloy for the term of January 1, 2020 to December 31, 2022; Suzanne Cecala for the term of January 1, 2020 to December 31, 2023; Lissa D'Aquanni for the term of January 1, 2020 to December 31, 2024; and Robert Schmidt for the term of January 1, 2020 to December 31, 2025.

**7. Out of Village Shut-Off Regulations:** The process for shutting off water to out of village residents with unpaid water bills as of April 1 annually was reviewed. Additional fees were agreed upon to cover extra labor costs and postage for the process. Water turn on and turn off fees from surrounding communities were reviewed. It was agreed to do away with the water shut off fee and to increase the water turn on fee to \$100.00. Clerk-Treasurer Ellis will draft a resolution to be voted on at the next board meeting which reflects these changes to the fee schedule.

**8. APPROPRIATIONS:** Trustee Pratico moved, Deputy Mayor Carner seconded, motion to approve payment of the abstracts.

Abstract # 12 – Vouchers # 333 - # 385 in the amount of \$ 35,223.49

General Fund: \$ 24,491.70

Water Fund: \$ 829.80

Sewer Fund: \$ 9,901.99

**ONLINE BANKING TRANSFERS:** Trustee Pratico moved, Trustee Martin seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

**EXECUTIVE SESSION:** At 8:25 pm, Trustee Pratico moved, Deputy Mayor Carner seconded motion to move into Executive Sessions. At 9:45pm, Trustee Pratico moved, Mayor Schmidt seconded, motion to exit Executive Session.

**ADJOURNMENT:** At 9:50 pm, Trustee Giuliano moved, Trustee Martin seconded, motion carried to adjourn the meeting.

Respectfully Submitted,  
Padraic Ellis  
Village Clerk-Treasurer