

VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

January 27, 2020

PRESENT: Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico (arrived 7:05)

ABSENT: None

ALSO PRESENT: Attorney Benjamin Hill, Working Foreman Kenneth Meyer, and Clerk-Treasurer Padraic Ellis.

PUBLIC: 3

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on January 27, 2020. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Mayor Schmidt moved, Trustee Giuliano seconded, motion carried to accept the minutes of the January 13, 2019 Regular Meeting, with one exception- "Trustee Marin" should be "Trustee Martin" in the first line of her report.

PUBLIC COMMENT: Michael Martin, of the Tree City Committee, reported that the Village application had been accepted by the State Forestry Service and would next be sent to the Arbor Day Foundation for approval. Tad Johnston, of Campbell Avenue, thanked the Village for the removal of the dead tree which was located on Village property in front of his house.

TRUSTEE REPORTS:

- **Mayor Schmidt:** Mayor Schmidt reminded the board that it was election season and that the election would be held on Wednesday, March 18, 2020. Mayor Schmidt reported that he had met with Tony Kirby, vice president of Schodack Planning, and has been asked to make a presentation regarding the LWRP.
- **Deputy Mayor Carner:** Deputy Mayor Carner reported that two dog waste stations had been installed. Deputy Mayor Carner thanked Working Foreman Lebrecht and the DPW for installing the new No Parking signs on First Street and reported that enforcement of the new parking laws would be the next step.
- **Trustee Martin:** No report.
- **Trustee Pratico:** Trustee Pratico reported that she is currently working on completing the Dormitory Authority Grant and the Service Award Agreement.

- **Trustee Giuliano:** Trustee Giuliano reported that she had submitted the 3rd quarter report for the Estuary Grant to the Department of Environmental Conservation. Trustee Giuliano reported that she is currently working on the RFP for the park design. Trustee Giuliano reminded the board that February Fest would be taking at the Fire House on February 7, 2020 with multiple vendors and the Repair Café participating. Trustee Giuliano reported that HGTV is currently accepting applications for its Town Takeover show in which a reality TV show will help to rehabilitate buildings in a community. She is submitting an application for the Village and stated that the Rensselaer County Chamber of Commerce has offered to assist.

BUSINESS:

1. Delaware Engineering Report on the Waste Water Treatment Plant: Brock Juusola and Tad Johnston, of Delaware Engineering, presented the current designs for the Waste Water Plant upgrade to the board. The completed designs have been sent to the EFC and DEC and comments from both should be received in the next two weeks. The bid will consist of four separate contracts for general construction, electrical, HVAC, and plumbing. A resolution authorizing Delaware to put the contracts out to bid will be drawn up for the next board meeting.

2. Resolution # 2 – Modification of Rate Schedule and Addition of Fees to Shut Off Process: Deputy Mayor Carner moved, Trustee Pratico seconded, motion carried to pass the resolution to amend the rate schedule to remove the minimum fee for water shut off, to raise the minimum fee for water turn on, and to add administrative fees to out of village property owners with unpaid bills at the end of the fiscal year.

3. Resolution # 3 – Budget Modifications and Transfers: Trustee Martin moved, Deputy Mayor Carner seconded, motion carried to pass the resolution to transfer \$1,000.00 from the street maintenance budget to the tree removal budget in order to have the enough funds to cover the removal of two trees on Van Buren Avenue and one tree on Campbell Avenue.

4. Service Award Program Increase: Trustee Pratico stated that there were 23 firefighters enrolled in the Service award program in 2018. The board would like to know who is enrolled and where they live and would also like projections for future year costs. Clerk-Treasurer Ellis will speak with Anthony Hill of Firefly Admin Inc. to help collect this data.

5. New Firefighter Approval – Jacob Sherwood: Mayor Schmidt moved, Trustee Martin seconded, motion carried to accept the application of Jacob Sherwood as a member of the Castleton Fire Company.

6. APPROPRIATIONS: Deputy Mayor Carner moved, Mayor Schmidt seconded, motion to approve payment of the abstracts.

Abstract # 13 – Vouchers # 386 - # 388 in the amount of \$ 7,329.86

General Fund: \$ 4,354.49

Water Fund: \$ 1,438.57

Sewer Fund: \$ 1,536.80

EXECUTIVE SESSION: At 8:07pm, Trustee Giuliano moved, Trustee Martin seconded motion to move into Executive Sessions. At 9:10 pm, Mayor Schmidt moved, Trustee Martin seconded, motion to exit Executive Session.

ADJOURNMENT: At 9:15 pm, Deputy Mayor Carner moved, Trustee Pratico seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer